

January 13, 2025

The Board of Finance annual meeting was called to order at 6:15 p.m. by Dr. Quin.

Dr. Quin led the board and audience in the Pledge of Allegiance.

Indiana law requires the Board of Finance to meet annually after the first Monday in January on or before the last day of January. The following board members were present Dr. Quin, Mr. Fuller, Mr. Beattie, Mr. Ellis, Ms. Justice, Mr. Hoover and Dr. Guthrie-Pennington.

Mr. Ellis nominated Mr. Beattie to be the president of the Board of Finance, nomination was approved 7-0. Mr. Beattie nominated Ms. Justice to be secretary of the Board of Finance, nomination was approved 7-0.

Tara Enyeart reviewed the finances, finance indicators, and investment report as required by IC 5-13-7-7 noting the changes. There are six indicators the state monitors. The first is the average daily membership (ADM).

Ms. Enyeart reviewed the following with the Board:

- Average Daily Membership - Peru Community Schools had an enrollment of 1,930 students in 2019-20 school year. In 2020-21 school year PCS saw an increase due to COVID. The 2022-23 school year PCS saw a loss due to large exiting class and low incoming class numbers. This year in the fall we were at 1,827 students which was the same as spring 2024. Fiscally the spring count day is the count day that is used.
- Fund Balances - The fund balances as of December 2023-2024 are tentative pending Form 9 submission. The Education and Operation funds were increasing due to federal stimulus funds. As predicted the Education and Operation funds have started to decline upon the ending of the federal stimulus funds. Education fund only shows an increase in 2024 as the TBR fund was required to be merged into the Education Fund increasing Education fund by just over \$500,000. Per the state this money is not eligible for negotiations.
- Annual Deficit/Surplus - Education expenditures increased to comply with the legislative funding requirements. PCS revenue is still exceeding expenditures. Exceptions are transfers from one fund to another.
- Fund Balances and Percent of Expenditures - This indicator considers the ability of the school corporation to maintain operations in the event of delays in revenue by utilizing existing fund balance to fund operations. Fund balances for this metric include the Debt Service, Education Fund, Local Funds, Operation Fund, and Rainy-Day Fund.

- Revenue by Type - This indicator is used to identify trends and any anomalies in revenue sources and to identify an excessive dependence on operating referendum revenue (if applicable). Revenue for PCS from all sources is within expected ranges, and PCS has no operating referendum revenue.
- Operating Referendum Revenue as Percent of Total Revenue - Peru Community Schools has not sought an operating referendum; therefore, this indicator does not apply to PCS.

Ms. Justice motioned to adjourn the Board of Finance meeting at 6:24 pm.

The regular meeting of the Board of School Trustees was called to order at 6:30 p.m. by Dr. Quin.

On motion by Ms. Justice, seconded by Mr. Hoover, the board approved the agenda 7-0.

On motion by Ms. Justice, seconded by Mr. Beattie, the board approved the minutes from December 16, 2024. 7-0.

BOARD REORGANIZATION

Mr. McCormick chaired the election of Board President. He asked for nominations for the office of president. He then opened the floor for nominations. Mr. Hoover nominated Mr. Beattie. Mr. Hoover made motion to close nominations. Mr. Beattie was approved as Board President by a vote of 6-0-1, Dr. Quin abstained.

Office of Vice President

Ms. Justice nominated Dr. Quin. Mr. Beattie nominated Mr. Hoover. Mr. Beattie moved to close nominations. Mr. Hoover was approved as vice president by a majority vote of 4.

Office of Secretary

Mr. Beattie nominated Ms. Justice. Mr. Beattie moved to close nominations. Ms. Justice was unanimously approved 7-0.

Heartland Career Center Board Representative

Mr. Ellis nominated Mr. Beattie. Mr. Beattie moved to close nominations. Mr. Beattie was approved 7-0.

Peru Park Board Representative

Mr. Beattie nominated Dr. Guthrie-Pennington. Mr. Beattie moved to close nominations. Dr. Guthrie-Pennington was unanimously approved 7-0.

Art Collection Advisory Board Representative

Mr. Beattie nominated Mr. Ellis. Mr. Beattie moved to close nominations. Mr. Ellis was approved by vote of 7-0.

ISBA Legislative Representative

Ms. Justice nominated Mr. Beattie. Mr. Beattie moved to close nominations. Mr. Beattie was unanimously approved 7-0.

Treasurer

Mr. McCormick recommended Ms. Enyeart continue as treasurer. Mr. Beattie moved to accept the recommendation, seconded by Dr. Quin, unanimously approved 7-0.

Deputy Treasurer

Mr. McCormick recommended Mrs. Smith continue as deputy treasurer. Mr. Beattie moved to accept the recommendation, seconded by Dr. Quin unanimously approved by vote of 7-0.

I. PUBLIC COMMENT

- II. RECOGNITION OF GIRLS BASKETBALL TEAM AND COACHES - Mrs. Scheurich introduced the High School Varsity Girls basketball team and coaches and congratulated them on winning the Miami County Holiday Tournament.

III. PROGRAM

- A. NEOLA SECOND READING - Mr. McCormick reviewed the following policies for a second reading.

Bylaws

- po0164 -Notice of Meetings
- po0164.4 - Meeting of the Board Defined
- po0165 - Board Meetings
- po0172 - Legal Counsel

On motion by Ms. Justice, seconded by Dr. Quin, the board unanimously approved Neola bylaws policies. 7-0

Administration

- po1213.01 - Staff-Student Relations
- po1220 - Employment of the Superintendent - tabled
- po1230 - Responsibilities of the Superintendent
- po1617 - Weapons

On motion by Dr. Quin, seconded by Ms. Justice, the board voted to table po 1220 - Employment of the Superintendent, due to it being conflicting as written. The recommendation was unanimously approved 7-0.

On motion by Mr. Ellis, seconded by Ms. Justice, the board unanimously approved Neola administration polices 1213.01, 1230, 1617. 7-0

Program

- po2312 - Class Size
- po2623 - Student Assessment Professional Staff

On motion by Ms. Justice, seconded by Mr. Ellis, the board unanimously approved Neola program polices. 7-0

Professional Staff

po3217 - Weapons

po3220.02 - Supplemental Payments for Teachers

On motion by Ms. Justice, seconded by Mr. Beattie, the board unanimously approved Neola professional staff policies. 7-0

Support Staff

po4217 - Weapons Students

On motion by Ms. Justice, seconded by Mr. Ellis, the board unanimously approved Neola support staff policies. 7-0

Students

po5410 - Promotion, Placement, and Retention

po5460 - Graduation Requirements

po5772 - Weapons

On motion by Mr. Fuller, seconded by Ms. Justice, the board unanimously approved Neola students' policies. 7-0

Property

po7217 - Possession of Firearms and Weapons by Visitors

po7540.03 - Student Technology Acceptable Use and Safety Operations

On motion by Ms. Justice, seconded by Dr. Quin, the board unanimously approved Neola property policies. 7-0

Operations

po8400 - School Safety Information

On motion by Ms. Justice, seconded by Mr. Ellis, the board unanimously approved Neola operations policies. 7-0

B. NEOLA EDGAR UGG SECOND READING - Mr. McCormick reviewed the following EDGAR UGG policies for a second reading. These are the Education Department General Administrative Regulations (EDGAR) Uniform Grants Guidance (UGG)

po1130, 3113, 4113 - Conflict of Interest

po6110 - Grant Funds

po6111 - Internal Control Standards and Procedures

po6114 - Cost Principals -Spending Federal Funds

po6325 - Procurement - Federal Grants/Funds

po6550 - Travel Payment and Reimbursement/Relocation Costs

po7310 - Disposition of Surplus Property

po7450 - Property Inventory

On motion by Ms. Justice, seconded by Mr. Beattie, the board unanimously approved Neola Edgar UGG policies. 7-0

- C. CURRICULUM GUIDE ADDITION - It was requested to add Hospitality Management (7172) to the curriculum guide. It will give a pathway option for students at KEYS.

On motion by Mr. Hoover, seconded by Ms. Justice, the board approved the addition of Hospitality Management (7172) to the curriculum guide. 6-0-1, Dr. Quin abstained.

- D. FUTURE BUSINESS LEADERS OF AMERICA (FBLA) CONFERENCE - Mrs. Merrick requested approval for students and sponsors to attend the FBLA conference. Marriott Convention Center in Muncie - March 14-16, 2025. Students will pay all their expenses. Requesting 2 nights of lodging at the Courtyard by Marriott for Mrs. Merrick.

On motion by Ms. Justice, seconded by Dr. Quin, the Board unanimously approved the FBLA conference as requested. 7-0.

IV. BUSINESS

- A. MASTERS DEGREE COMPLETION - Megan Simpson. \$1,000 stipend for Master of Art from University of Indianapolis.

On motion by Ms. Justice, seconded by Dr. Quin, the board unanimously approved the \$1,000 masters stipend. 7-0

- B. BOYCE CLOUD - It was requested to approve Boyce Cloud for the district's financial system. Launch and pay in spring 2026.

On motion by Dr. Guthrie-Pennington, seconded by Mr. Fuller, the board unanimously approved the request. 7-0

- C. WEBSITE VENDOR - It was requested to approve Edlio for the district's new website vendor. Would start building new website & transition - January-March 2025. Launch new website April 2025.

On motion by Dr. Guthrie-Pennington, seconded by Mr. Ellis, the board unanimously approved a 5-year contract with Edlio. 7-0

- D. BUS PURCHASE - It was requested to approve the purchase of a new short yellow bus. The cost of the bus is \$117,501.00.

On motion by Mr. Ellis, seconded by Dr. Guthrie-Pennington, the board approved the purchase of the bus 5-2.. Dr. Quin and Ms. Justice voted no.

- E. JUNIOR SENIOR HIGH COMMONS/CAFETERIA LIGHTING UPGRADE - It was requested to approve a quote (\$5,850.00) from All Aspects Electric for the upgrading of lighting and switches in the JSH commons/cafeteria area.

On motion by Mr. Hoover, seconded by Mr. Ellis, the board unanimously approved the quote for the upgrading of lighting and switches in the JSH commons/cafeteria area. 7-0

F. SCIENCE CHEMICAL WASTE REMOVAL - It was requested to approve the quote (22,117.92) from LWR for the science chemical waste removal at the Junior Senior High School.

On motion by Mr. Hoover, seconded by Mr. Ellis, the board voted 4-3 to approve the science chemical waste removal. Ms. Justice, Dr. Quin, and Mr. Fuller voted no.

G. Donations

1. \$270.00 to the 8th grade boys basketball for general use from Logansport Savings Bank.
2. \$270.00 to the Varsity girls basketball for general use from Logansport Savings Bank.

On motion by Ms. Justice, seconded by Dr. Guthrie-Pennington, the board unanimously approved the donations 7-0.

H. BOARD RESOLUTION - A resolution for personnel was presented to the board for approval.

On motion by Mr. Ellis, seconded by Dr. Guthrie-Pennington, the board approved the resolution 5-2, Dr. Quin and Ms. Justice voted no.

V. AGREEMENTS

A. STIFEL FINANCE AGREEMENT - Mr. McCormick requested the approval of the Stifel Finance annual financial service agreement. \$10,000.

On motion by Mr. Hoover, seconded by Dr. Guthrie-Pennington, the board unanimously approved the agreement. 7-0

VI. OPERATIONS AND TECHNOLOGY

A. FACILITY USE REQUESTS

1. Junior Senior High Commons and Kitchen - Peru Firefighters Association - Pulled pork dinner fundraiser to help benefit a fellow firefighter's son, a North Miami student, who is battling leukemia prior to the Peru vs North Miami Boys basketball game - January 28, 2025, 5-7:30pm. Request waiver of facility fees.
2. Blair Pointe Gym and Cafeteria - Peru Rotary Club Spellathon - March 13, 2025 - 5:00 pm - 8:00 pm. Requesting waiver of facility fees.

On motion by Ms. Justice, seconded by Mr. Fuller, the board unanimously approved the facility use requests. 7-0

VII. PERSONEL

A. RESIGNATIONS/RETIREMENTS/SUSPENSIONS/TERMINATIONS/TRANSFERS

1. Louise Dyson - resignation as Blair Pointe aide effective December 20, 2024.
2. Tyler Killion - resignation as a hybrid bus driver/monitor.
3. Chris Snyder - transfer from KEYS teacher to Blair Pointe 6th grade teacher.
4. Torion'Ja Forrest - transfer from Blair Pointe 6th grade teacher to KEYS teacher.
5. Brad Pyclik - transfer from hybrid driver/monitor to tiger (white bus) driver.
6. Dave Ply - retirement as Blair Pointe custodian effective February 7, 2025.
7. Teresa Rusie - retirement as PCS Accounts Payable & Accounts Receivable Coordinator effective June 30, 2025.
8. Michael Herrell - retirement as 7th & 8th grade health teacher effective end of 2024-2025 school year.

On motion by Ms. Justice, seconded by Dr. Guthrie-Pennington, the board unanimously approved the recommendations. 7-0

B. RECOMMENDATION FOR LEAVE OF ABSENCE

1. Rebecca Christner - leave of absence from April 7, 2025-January 2, 2026.
2. Emma McBride - extended leave of absence. Original return date April 7, 2025. Would like to extend it to May 27, 2025.

On motion by Ms. Justice, seconded by Dr. Quin, the board unanimously approved the recommendations. 7-0

C. RECOMMENDATION FOR CLASSIFIED POSITIONS

1. Sarah Watson - Blair Pointe instructional aide
2. Carrie Livesay - Junior Senior High special education instructional aide (pending background check)

On motion by Ms. Justice, seconded by Dr. Guthrie-Pennington, the board unanimously approved the recommendations 7-0.

D. RECOMMENDATION FOR EXTRA-CURRICULAR POSITIONS

1. Torion'Ja Forrest - girls varsity head track coach
2. Greyson Spohn - girls varsity assistant track coach
3. Seth Young - volunteer HS boys golf coach

On motion by Ms. Justice, seconded by Dr. Quin, the board unanimously approved the recommendations. 7-0

E. RECOMMENDATION FOR SUB TEACHER/NURSE/CAFETERIA/TRANSPORTATION/
CUSTODIAN

1. Jakob Gray - sub teacher for the district
2. Corbin Robison - sub teacher for the district
3. Nevaeh Hentgen - sub teacher for the district

On motion by Ms. Justice, seconded by Mr. Beattie, the board unanimously approved the recommendations. 7-0

F. ADDITION OF STAFF POSITION - Mr. McCormick requested approval to add K-12 Attendance & Student Success Director position.

On motion by Mr. Hoover, seconded by Mr. Fuller, the board unanimously approved the addition of the position. 7-0

G. CENTRAL OFFICE STAFF WAGES - Mr. McCormick requested to raise the hourly rate of Brooke Sheets, Hilary Smith, Alicia Cross and Teresa Rusie to \$24.00 an hour. They will receive an hourly raise in lieu of the CB stipend for 2024.

On motion by Dr. Quin, seconded by Ms. Justice, the board unanimously approved the request. 7-0

H. TRANSPORTATION DIRECTOR WAGE - Mr. McCormick requested to raise the annual salary from \$49,000 to \$50,000 for the transportation director position.

On motion by Mr. Fuller, seconded by Dr. Guthrie-Pennington, the board unanimously approved the salary increase. 7-0

I. NEW MILEAGE REIMBURSEMENT CHART - Mr. McCormick requested to create a tier system mileage chart.

- Tier 1 - \$150.00 per pay
- Tier 2 - \$100.00 per day
- Tier 3 - \$ 50.00 per day

On motion by Mr. Hoover, seconded by Dr. Guthrie-Pennington, the board voted 5-2 to approve the mileage reimbursement chart. Dr. Quin and Ms. Justice voted no.

J. MILEAGE TIER ASSIGNMENTS - Mr. McCormick requested the approval of the following staff members on the mileage tier chart.

- Tier 1 - Ron Potts, Transportation Director
- Tier 2 - Sidney Fuller, Food Service Director
- Tier 3 - Brooke Sheets, Executive Secretary

On motion by Mr. Hoover, seconded by Dr. Guthrie-Pennington, the board voted 5-2 for the mileage tier assignments. Dr. Quin and Ms. Justice voted no.

K. CONFLICT OF INTEREST DISCLOSURES - The conflict-of-interest disclosure forms were given to board members that required them.

VIII. BUDGET

A. CLAIMS - Ms. Enyeart reviewed the claims for Board approval. She explained that the Comparative Analytics Subscription - Powered by Forecast 5 would be removed totaling \$5,508.05. Nowak Supply Co vendor amended the amount from \$1,828.94 to \$1,853.11.

On motion by Ms. Justice, seconded by Dr. Guthrie-Pennington, the Board approved the claims by vote of 7-0 as follows:

AP SUMMARY

EDUCATION FUND	323,976.06
DEBT SERVICE	1,096,700.00
OPERATING FUND	186,041.79
2024 GO BOND	44,994.50
SCHOOL LUNCH FUND	41,998.79
INSURANCE WELLNESS CLINIC	25.99
REIMBURSEABLE FUND	3,141.72
FORMATIVE ASSESMENT GRANT	16,200.00
HIGH ABILITY GRANT	7,048.53
TITLE IV, PART A FFY23	643.18
TITLE II GRANT CFDA 84.367A	2,823.62
TOTAL	1,723,594.18

PR SUMMARY

EDUCATION FUND	80,007.15
OPERATING FUND	97,023.20
SCHOOL LUNCH FUND	4,069.64
INSURANCE WELLNESS CLINIC	500.00
SECURED SCHOOL CURRENT 2022	2,714.34
TITLE I 23/24	106.01
GROUP INSURANCE	3,923.65
RETIREEES-TERM LIFE INSURANCE	266.82
FRINGE BENEFITS	732,481.67
TOTAL	921,092.48

B. FUND MONITORING REPORT - Ms. Enyeart reviewed the monthly fund monitoring report.

On motion by Ms. Justice, seconded by Mr. Ellis, the Board unanimously approved the fund monitoring report 7-0.

IX. BOARD MEMBER COMMENTS

Dr. Quin thanked the board for the last 2 years for the support while he was board president.

Ms. Justice thanked Dr. Quin for being the president the last 2 years.

Mr. Beattie noted its school board appreciation member appreciation month.

- X. SUPERINTENDENT COMMENTS - Mr. McCormick thanked the board members and pointed out the thank you gift bags for school board member appreciation month. He welcomed the 3 new school board members. Thanked Mrs. Hobbs and the PCEA for their work. Thanked the principals for their work over break and attending an admin meeting. He thanked Dr. Quin for his time as board president.

XI. ADJOURNMENT

With no further business to discuss, Ms. Justice motioned to adjourn the meeting at 7:44 pm.

Secretary,

Brittany Justice